

CONNECTING BUSINESSES TO HIGH SCHOOL JOB SEEKERS

Submission Form



You Need Help | Students Need Experience

Many high school students and teachers seek employment during their summer break or need part-time jobs year-round. PACE is working with the High Schools and the Worksmart Connector to give students and faculty exposure/awareness to jobs and companies within the community.

If finding summer or part-time help has been a challenge, we invite you to participate in this coordinated effort to connect businesses with job seekers.

Please complete this form, then download it to your computer to save. Once saved, please attach to an email and send it to maria@pella.org. We will post the position to the PACE Alliance website at www.pella.org. Project opportunities will be marketed through PACE Alliance social media channels and promoted by our high schools to students and faculty.

Organization

NAME&WEBSITE URL:

Contact

INFORMATION: *The person/email/website a job seeker should contact:
(name, title, e-mail, web address, phone, mailing address)*

Job

TITLE/TYPE: *Example: painter, lawn maintenance, retail associate, customer
service, food service, video production, etc.*

Job

DESCRIPTION: *Describe your job*

Desired

SKILLS:

Start/End

DATES:

Time/Days

NEEDED:

Age

REQUIREMENTS: *(if applicable)*

Is job project based, seasonal, or year-round:

Ideal candidate would have a passion for:

(Examples: being outdoors, working on computers, being creative, loves social media, working with people, likes retail, enjoys building things/working with hands)

Company

EXPECTATIONS:

*Spell out your expectations as much as you are able as this helps target your ideal candidates:
(Example: In-person or can work remotely, dress code, physical requirements)*